

FEDERAL GRANT WRITING SERVICES

- Spearhead grant writing activities for to ready for client submission of the grant application
- Implement the project strategy and add value to the exiting or new program collateral
- Make recommendations to automate existing programs and reporting outcomes
- Recommend community partners and tracking mechanisms for best practices
- Provide nonprofit consulting services to enhance programming to become more attractive to the philanthropic community as it relates to grant funding opportunities
- Provide project-end Summary Report



SERVICES INCLUDED

- One (1) Federal Grant Application/Proposal
- Up to 6 months Loaned Federal Grant Writer Services
- Up to \$5 Million in total grant request
- Grant Opportunity Overview Sheet (GOO! Sheet)
- Weekly Grants Status Meetings

- Grammarly-edited Grant Narrative
- Peer Review Panel Process
- Final Version in Word docx. + PDF.
- Deadline must be at least 30 days in advance at time of services for consideration
- Level of Grant Complexity: Medium to High



CLIENT SUPPORT NEEDED

- ☐ Client Questionnaire and Orientation Session
- ☐ Electronic version of potential or past grant applications
- ☐ A shared drive for grant collateral and resources accessible to client
- ☐ Daily response to email/voice messages pertaining to grant writing services
- ☐ Unlimited technical assistance for client via email support
- ☐ Additional client resources as needed to perform services



SUCCESS BASED ON SYSTEMS

- Learning curve of project scope
- Current program operations
- New project status
- Sharing of institutional knowledge
- Match funding
- Existing written collateral

- Develop new program narratives
- Fiscal processes
- Tracking & measurement tools
- Transfer & accessibility of data
- Team communications meetings
- Professional development team



Price based on complexity of grant application. .5% - 10% of total Grant Ask

- Payment Options: Payments will be invoiced and auto-drafted.
- First Payment: First payment due at time of Agreement. All sales are final.
- Acceleration Fee: For grant deadlines in less 45 days of the request of services.
- Additional Fees: Client is responsible for fees related to the project.

Grant Submissions Does Not a Guarantee Award - SERVE-U does not guarantee the award of a submitted grant. What we can guarantee is that we will commit to our best efforts to a creative narrative and submitting grants on a timely basis. Grants are highly-competitive, therefore, there are many factors as to how a funder determines who receives the grant award. It is out of the bandwidth of SERVE-U to guarantee that any grant be awarded.